**Admissions Policy**

It is our intention to make our pre-school genuinely accessible to children from all sections of the local community. In order to achieve this, we will:-

 • Ensure that the existence of the pre-school is widely known in all local communities.

 • Arrange our waiting list in order of date name put down, date of birth and term in which birthdays fall.

* Early intakes will only be offered if we have space.

 • Describe the pre-school and its practices in terms which make it clear that it welcomes both fathers and mothers, other relations and other carers, including childminders and people from all cultural, ethnic, religious and social groups, with and without disabilities.

 • Monitor the gender and ethnic background of the children joining the group to ensure that no accidental discrimination is taking place.

 • Make our equal opportunities policy widely known.

 • Be flexible about attendance patterns so as to accommodate the needs of individual children and their families.